

# APPLICATION

**Entry Date:** \_\_\_\_\_ **Student SS #** \_\_\_\_\_

\_\_\_ **Male** \_\_\_ **Female** **Lives With:** \_\_\_ **Parents** \_\_\_ **Mother** \_\_\_ **Father** \_\_\_ **Other**

**Grade:** \_\_\_\_\_ **Age:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_ **Place of Birth:** \_\_\_\_\_

**Student's Full Name:** \_\_\_\_\_ **Nickname:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_  
Street City State Zip Parish/County

**Home Phone:** ( ) \_\_\_\_\_ **Cell Phone:** ( ) \_\_\_\_\_

**Father's Full Name:** \_\_\_\_\_ **SS#** \_\_\_\_\_  
Last First Middle

**Place of Employment:** \_\_\_\_\_ **Phone:** ( ) \_\_\_\_\_

**Father's Occupation:** \_\_\_\_\_ **E-Mail Address** \_\_\_\_\_

**Mother's Name:** \_\_\_\_\_ **SS#** \_\_\_\_\_  
Last First Middle

**Place of Employment:** \_\_\_\_\_ **Phone:** ( ) \_\_\_\_\_

**Mother's Occupation:** \_\_\_\_\_ **E-Mail Address** \_\_\_\_\_

**Legal Guardian (If other than Parent):** \_\_\_\_\_ **SS#** \_\_\_\_\_  
Last First Middle

**Address:** \_\_\_\_\_ **Phone:** ( ) \_\_\_\_\_  
Street City State Zip

**Emergency contact person (other than Parent)** \_\_\_\_\_ **Phone:** ( ) \_\_\_\_\_

**Does your child have any serious medical conditions?** \_\_\_ **YES** \_\_\_ **NO**

**If Yes, please describe:** \_\_\_\_\_ **Special Procedures Required:** \_\_\_\_\_

**Physician:** \_\_\_\_\_ **Phone:** ( ) \_\_\_\_\_

**Has your child ever been evaluated or tested for learning problems or Special Education Placement?** \_\_\_ **YES** \_\_\_ **NO**

**Church Membership:** **Father** \_\_\_\_\_ **Mother** \_\_\_\_\_ **Student** \_\_\_\_\_

**Last School Attended:** \_\_\_\_\_ **Date Moved:** \_\_\_\_\_

**Address** \_\_\_\_\_  
Street City State Zip Parish/County

**Has student ever been suspended or expelled for disciplinary reasons?** \_\_\_ **YES** \_\_\_ **NO**

**If Yes, please give reason:** \_\_\_\_\_

**Has this student ever been convicted of any crime?** \_\_\_ **YES** \_\_\_ **NO**

**If Yes, please provide details:** \_\_\_\_\_

**List all other children in your family (Ages 0 – 18):**

<u>Name</u>	<u>Sex</u>	<u>Date of Birth</u>	<u>Place of Birth</u> (City, State, Parish/County)	<u>Grade</u>	<u>School Attending</u>

## OFFICIAL CONTRACT

The undersigned, being both parents (or of legal guardian) of the child subject of the accompanying application, do hereby make formal application for the child's enrollment for the coming school year with the understanding that the Academy accepts this agreement and the enrollment of the child only upon signed approval below.

The child is enrolled on the basis shown below. I understand that the registration fee is NOT REFUNDABLE and that this application when accepted is a BINDING and LEGAL AGREEMENT. I further understand that I am executing an ENFORCEABLE PROMISSORY NOTE when signing this document.

\*Registration fee for K-3 and K-4 will be refunded if there is insufficient numbers to offer the programs.

### TUITION AND FEES FOR 2010-2011

#### Early Registration Fee (March 8 – May 14, 2010)

Preschool 3 Year	\$100.00
Preschool 4 year	\$100.00
Kindergarten	\$150.00
Elementary/Middle (1-8)	\$150.00
High School (9-12)	\$150.00

#### Late Registration Fee (after May 14, 2010)

Preschool 3 year	\$125.00
Preschool 4 year	\$125.00
Kindergarten	\$225.00
Elementary/Middle (1-8)	\$225.00
High School (9-12)	\$225.00

<u>Tuition Rates</u>	<u>Annually</u>	<u>Ten Months (August 2010 - May 2011)</u>
Preschool 3 yr. (K-3) – 5 days – full day	\$2,750.00	\$275.00
Preschool 4 yr. (K-4) – 5 days – full day	\$3,000.00	\$300.00
Kindergarten (K-5)	\$3,100.00	\$310.00
Elementary (1-5)	\$3,500.00	\$350.00
Middle School (6-8)	\$4,000.00	\$400.00
High School (9-12)	\$4,500.00	\$450.00

#### Discounts:

A 10% discount will be applied to families who enroll 2 children. A 15% discount will be given to families who enroll 3 or more children.

Members of Praise Temple Full Gospel Baptist Cathedral will receive a \$100 tuition credit per family per year.

If tuition is paid in full on or before June 30<sup>th</sup>, a \$100 tuition credit will be given. If tuition is paid in full on or before July 30<sup>th</sup>, a \$50 tuition credit will be given.

#### Book Usage & Materials Fees: Due by August 3rd

K-3 thru 8	\$200.00
9 – 12	\$250.00

**COLLECTION PROCEDURES:**

1. A \$25.00 penalty charge will be assessed on each delinquent account after the 5<sup>th</sup> of each month.
2. Delinquent accounts will not be carried past 30 days (one payment).
3. If an account extends past 30 days delinquency, the student(s) shall be dropped from the Academy.
4. Notice will be given on the drop date by registered mail.
5. A \$20.00 handling fee will be assessed on any returned check.
6. A \$150.00 assessment will be placed on each student at the beginning date of the last grading period of the school year if the school budget is not met.

“The undersigned understands that the Academy makes plans and commitments based upon our signature of this agreement. We understand that the below note is payable in full according to its terms even if the student does not attend the Academy. Only the Headmaster may authorize withdrawal in case of extreme hardship. After entering University Christian Prep, if there should be legitimate move beyond forty miles from the school (measured by the nearest public road), then, upon written notice to University Christian Prep, this contract will terminate as of the end of the month after such move has been accomplished and notice furnished. Report cards will not be issued for any student who account is more than thirty (30) days in arrears. No school credit will be transferred for any delinquent account.”

The only obligation of University Christian Prep hereunder is to furnish the physical plant and personnel to make available schooling or instruction to the student commensurate with his/her grade level from August through the following June with specific dates of attendance to be fixed with the exclusive discretion of the Headmaster.

The student and parent must abide by the rules as contained in the University Christian Prep Handbook, a copy of which is furnished to each family and is available in the office of the principal and such other instructions and directives as may from time to time be communicated by the Principal and the Headmaster. Failure to do so will result in disciplinary action, which may include suspension or expulsion. It is understood that the curriculum, the presentation thereof and the administration of the University Christian Prep is within the exclusive control and prerogative of the Headmaster.

The signature of both parents and/or the legal guardian on the following promissory note executes this contract.

---

**PROMISSORY NOTE**  
**For the enrollment of the student(s) listed**

---

I promise to pay the above sum to University Christian Prep in principal installments of \$\_\_\_\_\_ of each month’s tuition beginning on \_\_\_\_\_ and due on the first day of each month through \_\_\_\_\_. Failure to pay any installment shall make the amount of the note immediately due and payable with the twelve percent (12%) per annum interest from due date until paid and reasonable attorney fee incurred in the collection thereof.

PLEASE FILL IN BLANKS, BOTH PARENTS MUST SIGN

\_\_\_\_\_ Husband

\_\_\_\_\_ Wife

\_\_\_\_\_ Legal Guardian

# UNIVERSITY CHRISTIAN PREPARATORY SCHOOL

## 2010-2011 Tuition Schedule

Preschool (PK3)	\$2750 Annually
Preschool (PK4)	\$3000 Annually
Preschool (K5)	\$3100 Annually
Elementary (1 <sup>st</sup> – 5 <sup>th</sup> )	\$3500 Annually
Middle School (6 <sup>TH</sup> – 8 <sup>TH</sup> )	\$4000 Annually
High School (9 <sup>th</sup> – 12 <sup>th</sup> )	\$4500 Annually

**Discounts:**

A 10% discount will be applied to families who enroll 2 children. A 15% discount will be given to families who enroll 3 or more children.

Members of Praise Temple Full Gospel Baptist Cathedral will receive a \$100 tuition credit per family.

If tuition is paid in full on or before June 30<sup>th</sup>, a \$100 tuition credit will be given. If tuition is paid in full on or before July 31<sup>st</sup>, a \$50 tuition credit will be given.

Tuition Worksheet					
Preschool	Elementary	Middle School	High School		Total
_____	+ _____	+ _____	+ _____	=	\$ _____
\$2750 K3	\$3,500	\$4,000	\$4,500		
\$3,000 K4	per child	per child	per child		
\$3,100 K5					
per child					
			Less multiple child discount -		_____
			(10% for 2, 15% for 3 or more)		
			Less church member credit -		_____
			(\$100 per family)		
			Less early payment -		_____
			(\$100 if paid by June 30,		
			\$50 if paid by July 31)		
			<b>Total Annual Tuition</b>		<b>\$ _____</b>

Payments may be made in 10 monthly payments due on the first of each month, August – May.

Tuition is due on the first of each month. Accounts not paid by the 5<sup>th</sup> of the month will be charged a \$25 late fee.

## REQUIREMENTS FOR ENROLLMENT

Each applicant must be interviewed by a member of the faculty or staff of University Christian Preparatory School and at such interview a parent must be present. The faculty or staff member interviewing the applicant may, at his/her discretion, apply such testing as to enable him to make a recommendation for the applicant.

Applicants must have a 1.5 grade point average from their previous school and not have been expelled or suspended for disciplinary problems of any nature. Prior school records will be checked before admission is granted. Applicant must have no record of conviction for any criminal activity. Enrollment or admission of married students is prohibited. Marriage and/or pregnancy of a student will result in immediate dismissal and termination of this contract. Any behavior deemed not in harmony with the purpose of University Christian Prep will result in dismissal at the discretion of the headmaster. Applicants for re-admission must have no monies owed on a delinquent account at this school.

Each applicant must be approved by the principle before it becomes binding upon University Christian Preparatory School.

Regretfully, University Christian Preparatory School does not have provisions or necessary training facilities for handicapped, delinquent, learning disabled, or emotionally disturbed children.

---

### FOR OFFICE USE ONLY

\_\_\_\_\_  
Interviewer

\_\_\_\_\_  
Parent accompanying applicant

Approved \_\_\_\_\_

Principal

\_\_\_\_\_  
Date

First Day of School \_\_\_\_\_